



JOB POSTING

Posting Date: June 28, 2017
Position Title: **MASSAGE THERAPIST**
Location: Bandon Dunes Golf Resort
Reports To: Front Office Manager
Application Closing Date: Until Filled
Respond To: Attn:Human Resources
Bandon Dunes Golf Resort
57744 Round Lake Drive Bandon, OR 97411
Fax (541) 347-5850
jobs@bandondunesgolf.com

Position Summary:

To promote and provide professional massage therapy to guests at Bandon Dunes Golf Resort

Primary Duties:

- Check in with the Massage Center or Front Desk before and after the massage service
- Complete accurate billing bi-weekly turned in on time to Front Office Manager
- Provide schedule 10 days in advance for following month
- Maintain a professional appearance and attitude towards all staff and guests
- Ensure room is ready for next guest and LMT including proper levels of inventory
- Notify manager of any issues involving the Massage rooms, guest or other employee's immediately
- Must be dependable and able to adjust to schedule changes. Including cancellations and additions
- Verify massage form is complete and accurate including name, length of service, price and room number
- Must be available to complete a minimum of three massage sessions per scheduled day
- Perform other related duties incidental to the work described herein

Qualifications:

- Minimum of 500 hours of massage training from an AMTA accredited/approved school
- Must provide a Oregon State Massage License and Proof of Liability Insurance
- Demonstrated quality written, verbal and interpersonal communication skills.
- Positive attitude, professional manner and appearance in all situations.

Candidates interested in applying for this position must meet the minimum qualifications for the position.

To apply, please forward a completed application with cover letter and resume prior to the closing date.

Complete job description available upon request.

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